

Marengo-Union Elementary Consolidated School District #165
Administrative/Special Education Offices
816 East Grant Highway
Marengo, Illinois 60152

Marengo Community Middle School
Ulysses S. Grant Intermediate School
Locust School

SUBSTITUTE
PARAPROFESSIONAL
2018-2019

Name _____ Phone _____

Cell Phone _____

Home Address _____

Email Address _____

Days of week that you are generally available: Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Will you consider working ½ days? Yes _____ No _____

Grade levels preferred: _____

Registered Paraprofessional _____ Yes _____ No

Paraprofessionals: One of the following three (3) options must be demonstrated:

1. Completed 60 semester hours of college credit at a regionally accredited institution of higher education (evidence is an official transcript); *or*
2. Obtained an associate degree (or higher) at a regionally accredited institution of higher education (evidence is an official transcript); *or*
3. Met a formal State assessment by ONE of the following means:
 - a. Passed the ETS ParaPro assessment with a score of 460 or higher (evidence is an official score report); *or*
 - b. Passed the applicable ACT WorkKeys assessments (Applied Mathematics - 4, Reading for Information - 4, Writing/Business Writing - 3)

- Background Check is required-Please contact Kim Erbstoesser at 815-568-8323 for background check information

Education History:

	Name and Location of School	Years Attended	Did You Graduate	Subjects Studied
High School				
College				
Trade, Business or Correspondence School				

Subject of Special Study/Research Work

Special Training, Certifications, Licenses

Special Skills, Foreign Languages, Etc.

Former Employers

Name of Present or Last Employer

Address

City

State

Zip

Start Date

Leave Date

Job Title

Name of Supervisor/Title

Phone

May We Contact

Description of Work

Name of Previous Employer

Address

City

State

Zip

Start Date

Leave Date

Job Title

Name of Supervisor/Title

Phone

May We Contact

Description of Work

Name of Previous Employer

Address

City

State

Zip

Start Date

Leave Date

Job Title

Name of Supervisor/Title

Phone

May We Contact

Description of Work

WORKING CONDITIONS AND ENVIRONMENT:

The physical demands described here are representative of those to successfully perform the essential functions of this job. Must have the ability to sit and stand for extended periods of time; to see and read a computer screen and printed material, hear and understand speech and speak in audible tones at normal classroom levels and outdoors so that others may understand clearly. Physical agility to lift up to 50 pounds, bend, stoop, sit on the floor, climb stairs, walk and reach overhead.

Duties are normally performed in a school/classroom environment. The noise level in the work environment is usually moderate.

Signature _____

Date _____