

Marengo-Union Elementary Consolidated School District #165
Administrative/Special Education Offices
816 East Grant Highway
Marengo, Illinois 60152

Marengo Community Middle School
Ulysses S. Grant Intermediate School
Locust School

SUBSTITUTE AIDE
2017-2018

Name _____ Phone _____

Cell Phone _____

Home Address _____

Email Address _____

Days of week that you are generally available:

Monday	_____
Tuesday	_____
Wednesday	_____
Thursday	_____
Friday	_____

Please mark all positions you would be interested in subbing:

Clerical _____ Health Clerk _____

Library Aide _____ LPN/LVN _____

Lunch Aide _____ RN/CSN _____

Cook _____ CNA _____

Custodian _____ Certified Technician _____

Will you consider working ½ days: Yes ___ No ___

Education History:

	Name and Location of School	Years Attended	Did You Graduate	Subjects Studied
High School				
College				
Trade, Business or Correspondence School				

Subject of Special Study/Research Work

Special Training, Certifications, Licenses

Special Skills, Foreign Languages, Etc.

Former Employers

Name of Present or Last Employer

Address

City

State

Zip

Start Date

Leave Date

Job Title

Name of Supervisor/Title

Phone

May We Contact

Description of Work

Name of Previous Employer

Address

City

State

Zip

Start Date

Leave Date

Job Title

Name of Supervisor/Title

Phone

May We Contact

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Address

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Leave Date

Job Title

Name of Supervisor/Title

Phone

May We Contact

Description of Work

WORKING CONDITIONS AND ENVIRONMENT:

The physical demands described here are representative of those that must be met to successfully perform the essential functions of these jobs. Must have the ability to sit and stand for extended periods of time; exhibit manual dexterity and read a computer screen and printed material, hear and understand speech and speak in audible tones at normal classroom levels and outdoors so that others may understand clearly. Physical agility to lift, bend, stoop, sit on the floor, climb stairs, walk and reach overhead. Duties are normally performed in a school/classroom environment. The noise level in the work environment is usually moderate.

- Criminal Background Check will be required

Signature

Date