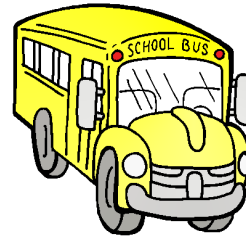


# MARENGO-UNION CSD #165

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## Transportation Procedures and Safety Rules

### Safety Rules - Waiting For/Departing Bus

**1. Be on time at your designated bus stop.** Students shall be at their stops **FIVE (5)** minutes before the bus is scheduled to depart. The bus cannot wait for those who are tardy. Board and exit the bus **only at your designated stop each day.**

**2. Do not play in the street or on private property.** Wait for the bus in a safe place - well off the roadway.

**3. Wait until the bus comes to a complete stop before walking up to the bus to board.** Once the bus has come to a complete stop and the door is opened, enter in an orderly manner. Go to your seat immediately.

**4. When loading at school, all students must be on their bus by departing time.** For safety, once the driver has closed the door and the buses have started to roll, students will not be allowed to get on their bus. **DO NOT RUN AFTER THE BUS.**

**5. After leaving the bus, cross at a designated street crossing where possible.** If a designate street crossing is not available, **walk 10 feet in front of the bus** and wait until the driver ensures that it is safe and instructs you to cross. **DO NOT CROSS BEHIND THE BUS.**

**Additional Information:** *Violations of school bus rules will be handled on an individual basis between the rider and the Director of Transportation. If a problem continues, parent will be contacted and progressive actions may be taken by school officials and/or the Transportation Department. Immediate loss of transportation may occur depending on the severity of the violation. Remember, school bus transportation is a **privilege, not a right**; school bus transportation can be suspended for willful misconduct or endangering the overall safety of the school bus, its occupants or others.*

### Safety Rules - On the Bus

**1. Follow all instructions from the school bus driver.** Treat everyone (school bus driver, motoring public and fellow passengers) with courtesy and respect. **INAPPROPRIATE CONDUCT, USE OF OBJECTIONABLE LANGUAGE OR ABUSE OF OTHERS WILL NOT BE TOLERATED.**

**2. Do not extend objects, hands/head out the bus window.** Serious injury could result.

**3. Remain quiet and orderly.** Drivers can assign a specific seat. Stay seated; seat to seat, back to back. Do not distract the driver. Keep the aisle clear. Talk quietly while on the bus. Be totally silent at all railroad crossings and major intersections.

**4. No throwing** of anything inside the bus or outside of the bus.

**5. Keep your belongings in your backpack. Items NOT allowed on the bus:** animals, skateboards, scooters, balloons, laser pointers, weapons or explosive items, any tobacco products, matches, lighters or any item that is a health or safety hazard. The driver has authority to secure all objects.

**6. Cell phone use on the bus:** students **may** use their cell phone to call, text and play games. Students may **NOT** take pictures or videos with their cell phone.

**7. Special Considerations:** Eating and/or drinking on buses are prohibited. Vandalism to the bus will be charged to the student and/or the parent/guardian.

**8. All buses are equipped with video/audio equipment.**